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**State of Vermont**  
**Vermont Department of Education**  
120 State Street  
Montpelier, VT 05620-2501

To: Vermont Alternate Assessment Case Managers  
From: Alternate Assessment Coordinators  
Date: April 15, 2009  
Re: VAA Portfolio Scoring Training

This letter is to notify you of the Vermont Alternate Assessment Portfolio Scoring Trainings to be held this spring. All sessions will be presented via the Learning Network of Vermont (LNV) video-conferencing system. This year, all portfolios must be scored at the local level by a trained scorer before it can be submitted to the Department of Education (DOE) by June 1<sup>st</sup>. If you are unable to attend one of the sessions, you must have a trained scorer at your school or district, score the portfolio.

Due to the LNV format, no hardcopy packets will be offered on site. Therefore, it is highly recommended that you download, review, and bring the materials to the session you are attending. Materials can be downloaded from: [http://education.vermont.gov/new/html/pgm\\_alternate.html](http://education.vermont.gov/new/html/pgm_alternate.html). You should have copies of the PowerPoint (Vermont Alternate Assessment Spring 2009 Local Scoring Training), the Documentation of Performance for ELA/Math, the Documentation of Performance for Science, and the accompanying scoring guides. These documents will be available by or on April 27<sup>th</sup>.

Trainings will be held at a variety of locations around the state:

April 30 - 1:00pm to 4:00 pm  
May 1<sup>st</sup>, May 4<sup>th</sup>, May 5<sup>th</sup>, May 6<sup>th</sup> - 9:00am to 12:00pm  
May 7<sup>th</sup> - 1:00 to 4:00pm

Please go to the following link to register at the available sites:  
<http://spreadsheets.google.com/viewform?formkey=cG0xVU9ONHdMVUIUUIIN2anp3RG1YQWc6MA>

You will receive a confirmation via email within 24 hours of registering (weekends excluded). If you know that your school has an LNV site as an option that is not included on the registration form, please contact Arlyn at 828-0223 or [arlyn.bruccoli@state.vt.us](mailto:arlyn.bruccoli@state.vt.us) and she may be able to link your site to our presentation.

For alternate assessment questions, contact: Greg Wylde at 828-1338 or Cyndie Moran at 828-0646.